



## COURSE OUTLINE: IVT132 - FIELD PLACEMENT III

Prepared: CICE department

Approved: Karen Hudson, Chair, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	IVT132: FIELD PLACEMENT III
<b>Program Number: Name</b>	1120: COMMUNITY INTEGRATN
<b>Department:</b>	C.I.C.E.
<b>Academic Year:</b>	2023-2024
<b>Course Description:</b>	<p>Students will consolidate learning experiences from previous semesters in this final field placement. Students are expected to demonstrate professional work habits and interpersonal communication skills. Students will gain an understanding of the roles and responsibilities of both the employer and employee in regard to one`s individual disabilities and barriers or challenges that may be faced. Specific learning outcomes are developed at the onset of the field placement, and students are evaluated on an ongoing basis with a mid-term and final evaluation.</p> <p>There is an expectation students will complete a minimum of 84 hours in Field Placement III plus one hour of in-class instruction weekly.</p>
<b>Total Credits:</b>	12
<b>Hours/Week:</b>	6
<b>Total Hours:</b>	98
<b>Prerequisites:</b>	IVT118, IVT131
<b>Corequisites:</b>	IVT128
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>	<p><b>1120 - COMMUNITY INTEGRATN</b></p> <p>VLO 1 Integrate fully in academic, social and community activities.</p> <p>VLO 2 Develop and apply transferrable learning strategies to promote self-determination, life satisfaction, and lifelong learning.</p> <p>VLO 3 Develop academic and employment skills related to the workplace and specified area of study.</p> <p>VLO 4 Apply interpersonal and communication skills to build relationships with community supports, resources, and prospective employers.</p> <p>VLO 5 Further develop confidence, self-awareness, and self-advocacy skills related to independence, employment, and personal well-being.</p> <p>VLO 6 Engage in strengths-based, individualized goal setting related to self-determination and independence, both personally and professionally.</p>
<b>Essential Employability Skills (EES) addressed in this course:</b>	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 4 Apply a systematic approach to solve problems.</p>



- EES 5 Use a variety of thinking skills to anticipate and solve problems.
- EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
- EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.
- EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.
- EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
- EES 10 Manage the use of time and other resources to complete projects.
- EES 11 Take responsibility for ones own actions, decisions, and consequences.

**Course Evaluation:**

Satisfactory/Unsatisfactory  
&  
A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.

**Course Outcomes and Learning Objectives:**

<b>Course Outcome 1</b>	<b>Learning Objectives for Course Outcome 1</b>
1. Interact with other professionals in ways that contribute to effective working relationships and the achievement of goals within the placement setting.	1.1 Work collaboratively with supervisors and the staff team to identify the roles and responsibilities of the student on placement. 1.2 Establish and implement strategies to accomplish these tasks and student`s individual learning objectives. 1.3 Dress appropriately as directed by the field placement supervisor. 1.4 Demonstrate effective human relations by displaying courtesy and respect. 1.5 Respect the confidentiality clause within the workplace. 1.6 Model attitudes and behaviours appropriate to the setting. 1.7 Demonstrate an ability to work with others in the field placement setting.
<b>Course Outcome 2</b>	<b>Learning Objectives for Course Outcome 2</b>
2. Demonstrate appropriate work habits related to the type of employment setting.	2.1 Demonstrate proper time management skills, i.e., arrive on time for work, complete tasks or assignments within the appropriate amount of time, utilize time on the job constructively. 2.2 Follow instructions and ask for clarification when needed. 2.3 Schedule personal appointments at other times. 2.4 Request feedback related to progress at least once a week, i.e., How am I doing? and What can I do to improve? 2.5 Show initiative by completing tasks or assignments without being asked (pending knowledge, experience and ability.) 2.6 Ensure to follow employers policies on smoking, cell phones, etc. while working.
<b>Course Outcome 3</b>	<b>Learning Objectives for Course Outcome 3</b>
3. Actively participate as a team member.	3.1 Actively participate in the organization, business or agency. 3.2 Be open to constructive feedback. 3.3 Show initiative and a willingness to help out. 3.4 Contribute ideas and following through on any



	commitments made to the team or organization.
<b>Course Outcome 4</b>	<b>Learning Objectives for Course Outcome 4</b>
4. Follow appropriate lines of communication within the field placement setting.	4.1 Apply self-advocacy and self determination skills to identify and overcome barriers to employment. 4.2 Understand basic Rights & Responsibilities of both the employer and employee as identified within appropriate legislation or the Ontario Human Rights Code. 4.3 Understand various methods to accommodate ones individual needs in the work place environment through discussions with field placement supervisor. Deal with work issues/problems immediately. Have the knowledge of where and when to get assistance in work related matters. Use appropriate problem solving techniques that have been taught in seminar classes. Recognize and following the chain of command when problem solving or seeking guidance`.
<b>Course Outcome 5</b>	<b>Learning Objectives for Course Outcome 5</b>
5. Practice professionalism on the job.	5.1 Adhere to the requirements of the Field Placement Expectations, as reviewed in IVT110 Field Placement Preparation, and signed in agreement by individual students.

**Evaluation Process and Grading System:**

Evaluation Type	Evaluation Weight
IVT132 Field Placement Documents	100%

**Date:**

July 17, 2023

**Addendum:**

Please refer to the course outline addendum on the Learning Management System for further information.

